

Request For Proposal (RFP) RFP #: 13-6013309-R1

Title: Office Recycling Collection Services

Using Agency: State of North Carolina, Department of Administration
Facility Management Division
431 N Salisbury Street
Raleigh, North Carolina 27603

Issue Date: August 14, 2006

Opening Date: September 13, 2006

Issuing Agency: North Carolina Department of Administration
Office of Fiscal Management - Purchasing Section
116 W. Jones Street, Room 2054
Raleigh, NC 27603-8003

Direct All Inquiries To: Attn: Grant F. Braley
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Sealed Proposals will be received until September 13, 2006 at 2:00 PM.

Mandatory pre-proposal conference, August 28, 2006 at 9:00 AM and written questions due by August 30, 2006 at 2:00 PM.

Send all proposals directly to the issuing agency address as shown below:

Delivered By (USPS) US Postal Service	Delivered By Any Other Means
Proposal #: 13-6013309-R1 NC Department of Administration Office of Fiscal Management, Room 2054 1306 Mail Service Center Raleigh NC 27699-1306	Proposal #: 13-6013309-R1 NC Department of Administration Office of Fiscal Management (Purchasing) 116 West Jones Street, Room 2054 Raleigh NC 27603-8003

IMPORTANT NOTE: This is a **TWO-STEP RFP process**. The Technical Proposal and the Cost Proposal are to be submitted in separate sealed envelopes. **Mail one (1) original and two (2) fully executed copies** of the completed proposals and any exhibits to one of the above addresses. Indicate firm name, RFP #, and delivery address as shown above and the word **"Technical Proposal"** on the front of the sealed technical qualification's envelope or package. Indicate firm name, RFP #, and delivery address as shown above and the word **"Cost Proposal"** on the front of the sealed cost and service's envelope or package. It is the sole responsibility of the Offeror to have the proposals in this office by the date indicated above.

ELECTRONIC OR FACSIMILE (FAX) PROPOSALS: Proposals and/or addenda submitted via telegraph, facsimile (FAX) machine, telephone, and electronic means including but not limited to e-mail, in response to this Request for Proposals **will not be acceptable**.

MANDATORY PRE-PROPOSAL CONFERENCE: A mandatory pre-proposal conference will be held on August 28 2006, beginning at 9:00 AM at the Facility Management Conference room, 431 North Salisbury Street, Raleigh, NC. Please be prompt. Late arrivals will not be allowed to attend the conference and tour once it has begun. Offeror's are to enter at the main entrance Lobby.

Parking is limited. Allow adequate time to secure parking at the Visitor's Parking Lot #2, in Parking Deck #75 at Salisbury Street entrance, or McDowell Street entrance; or Visitors Lot #3 at the corner of Polk and Wilmington Street. Visitor's Parking Lot #2 and #3 is pay parking.

Limited parking is available at Facility Management Building, 431 N. Salisbury Street on a first come basis.

The Pre-Proposal conference will include visits to representative facilities to demonstrate the scope and nature of the collection requirements.

Attendance at the pre-proposal conference and representative facilities' visits are a prerequisite to submission of a proposal. The vendor or a vendor representative may attend the pre-proposal conference.

ALL OFFERORS ATTENDING MUST SIGN IN AT THE BEGINNING AND SIGN OUT AT THE END.

QUESTIONS AND ANSWERS: Questions concerning the specifications in this Request for Proposals will be received until 2:00 PM on August 30, 2006. A summary of all questions and answers will be posted on the internet as an addendum located under the RFP# being modified. Written questions may be submitted via US mail and electronic mail or you can FAX to our office at (919) 733-0021. **It is the offeror's responsibility to assure that all addenda have been reviewed and, if need be, signed and returned.** Internet address: <http://www.state.nc.us/pandc>.

VENDOR REGISTRATION AND SOLICITATION NOTIFICATION SYSTEM: Vendor Link NC allows vendors to electronically register free with the State to receive electronic notification of current procurement opportunities for goods and services available on the Interactive Purchasing System (IPS). Online registration and other purchasing information are available on our Internet web site: <http://www.state.nc.us/pandc/>

TABULATIONS: The State Division of Purchase and Contract has implemented an Interactive Purchasing System (IPS) that allows the public to retrieve bid tabulations electronically from our Internet web site: <http://www.state.nc.us/pandc/>.

E-PROCUREMENT REGISTRATION: Within two (2) days after notification of award of a contract, the vendor must register in NC E-Procurement @ Your Service (<http://vendor.ncgov.com>)

I. INTRODUCTION

The North Carolina Department of Administration on behalf of State Agencies located within the Raleigh, North Carolina and surrounding Wake County areas seeks the services of a qualified contractor or contractors to collect and recycle specific materials from these agencies. The materials to be collected are:

- Aluminum cans
- Mixed office paper (see definition below)
- Newspapers
- Shredded paper
- Plastic bottles
- Clear, Green, and Brown glass bottles
- Magazines/Glossy materials
- Hardback books

The North Carolina State Government owned or occupied buildings to be serviced under this agreement will be referred to as follows:

- Downtown Raleigh Region
- Blue Ridge Road Region
- Dorothea Dix Campus/Chapanoke Road Region
- Capital Boulevard/Barrett Drive Region
- Governor Morehead School Campus Region

See Exhibits A, B, C, D, and E, respectively for the complete list of locations for these regions. Please note that locations may be added or deleted as a result of relocations or moves.

The Department's goals are to reduce the amount of these materials entering the waste stream and to increase employee participation in the North Carolina State Government's recycling program.

II. DEFINITIONS: As used in this contract, the following terms shall have the meanings indicated below:

ALUMINUM CANS: "Aluminum Cans" shall mean all non-aerosol food and beverage containers consisting of only 100% aluminum metal.

CONTRACTOR: "Contractor" shall mean the Contractor that will provide the recycling services for the "Contracting Agency".

DEPARTMENT: "Department" shall mean, the North Carolina Department of Administration.

MIXED OFFICE PAPER: "Mixed Office Paper" shall mean printed or un-printed sheets, shavings, and cuttings of colored or white paper with colored or black inks, including, ledger, copy paper, computer paper, letterhead, white envelopes with or without windows, non-thermal fax paper, post-it notes, notebook paper, non-glossy pamphlets/brochures, manuals, greeting card, non-glossy posters, manila file folders, and paper ream wrappers. This grade does not include magazines, newspapers, ground-wood papers, kraft envelopes, tissue, napkins/paper towels, waxed paper, carbon paper, plastic bags, wrappings on magazines, soiled or dirty paper, detergent boxes or paper soiled with food waste.

PLASTIC BOTTLES: All containers 2 liters or less in size with a neck smaller in diameter than the body made up of any one of the following plastics: #1 (PETE), #2 (HDPE), #3 (PVC), #4 (LDPE), #5(PP), #6 (PS), and #7 (OTHER).

RECYCLABLE (S): "Recyclable(s)" shall mean those materials identified by the Contracting Agency for collection, processing, recovery, or reuse as part of the Contracting Agency's Recycling Program.

RECYCLING SITE (S): "Recycling Site(s)" shall mean any point within four (4) feet of a Contractor serviced indoor container, or within the confines of any physical barrier (e.g. wall, fence) specifically delineating a Contracting Agency indoor recycling area.

STATE: "State" shall mean, the North Carolina State Government.

TERM: "Term" shall refer to the length of time the contract will be valid including the two, one year extension(s) if the Contracting Agency elects to extend the agreement subject to the conditions and provisions of this agreement.

CONTRACTING AGENCY: "Contracting Agency" shall mean, the Facility Management Division, the Contracting Agency of the Department of Administration.

III. BACKGROUND

A. Mandates

North Carolina's State Agencies are subject to certain mandates for waste reduction and recycling. Senate Bill 111 (G.S. 130A-309.4), enacted in the 1989 session of the General Assembly, Governor Hunt's Executive Order #8, signed April 22, 1993, Executive Order #156, signed July 20, 1999, and Temporary Rule 1 NCAC 5C.0224 require state agencies to reduce their waste stream. This is to be accomplished in large part by recycling materials generated in their daily operations, including, at a minimum, aluminum cans, high-grade office paper, and corrugated cardboard.

B. Current and Recent Efforts

In Raleigh, many State Agencies began recycling office paper in the late 1980's through ad hoc arrangements. In February 1991, the Department of Administration issued a Request for Proposal (RFP) for office paper recycling in all State Agencies in the Raleigh area. Four proposals were submitted and a contract was awarded on July 1, 1991. The term of this first contract was two years. The State exercised an extension option and the contract expired on June 30, 1994.

On September 1, 1994 a replacement contract was awarded for one year with an option to extend for an additional two years. The Department of Administration chose to exercise the two-year extension with both parties agreeing to end the contract period on June 30, 1997. At the same time the contract was amended to include the collection of magazines / glossy materials, P.E.T. plastic bottles, clear glass bottles, steel food cans and hardback books. This contract was renewed for a temporary period of 2 months ending August 31, 1997.

The Department of Administration issued an RFP for recycling collection services for all of the above items in June 1997. A contract was awarded for a three- (3) year period beginning September 1, 1997 and ending August 31, 2000.

The Department of Administration issued another RFP request for recycling collection services in January 2002. In October 2005, a contract was awarded for one (1) year period with the option to renew for two (2) additional one-year periods. The using agency has decided to solicit proposals after the contract's one-year period.

C. Aluminum Can Recycling

In late 1992, in response to requests from state agencies, the Department of Administration approached the contractor about adding aluminum cans to the contract. The contractor agreed to comply with this request with the following stipulations: 1) the State would provide collection containers and appropriate signage; 2) the State would educate its employees to ensure that cans placed in containers would be empty of liquids and trash; 3) aluminum cans would only be collected during the regularly scheduled pick up of office paper in the same location; 4) plastic liners would be provided by the contracting Agency for each aluminum can container that is provided by the State and Agencies would replace liners if they remove them for storage due to an overflow before collection; 5) the contractor would be responsible for replacing all liners that they remove during their regular pick up schedule; and 6) the contractor would not be responsible for reporting the quantities of aluminum cans collected. This last stipulation has changed since the initial contract period; the current contract requires that quantities of all materials collected (including aluminum cans) be reported in monthly and annual summaries.

Simultaneous to this development, several locations within State Agencies organized groups to collect aluminum cans in an effort to generate funds for charitable purposes. Aluminum cans are considered to be the property of individual employees who purchased soft drinks; therefore, employees have the legal right to collect them in the workplace as long as they do not use State containers, equipment or State work hours for this purpose.

D. Confidential Paper Shredding and Recycling

The original terms of the initial RFP specified that the contractor provide shredding services for confidential office papers; however, as prices for recyclable paper decreased significantly at the beginning of the contract period, the Department of Administration agreed to drop this requirement. Other options for collecting and recycling confidential paper were explored and a recommendation was made for State Agencies in the Raleigh area. Celotex Corporation in Goldsboro, North Carolina was used from October 4, 1991, through August 26, 1992. Approximately 173 tons of confidential paper was transported to Celotex during this time. Because of the distance and the unreliable nature of this market the Department continued to search for other ways to recycle confidential paper.

In September 1992, State Surplus Property Agency (SSPA) began operating a shredder and baler for confidential paper collected from State Agencies. September 1, 1992, through December 31, 1993, SSPA processed 381 tons and sold it for recycling. January 1, 1994, through December 31, 1996 SSPA processed approximately 1,201 tons of recyclable office paper from State Agencies.

Currently, SSPA does not provide shredding services. Each agency is now responsible for disposing of its own confidential documents.

E. Materials Collected Outside this Contract

Corrugated Cardboard: Corrugated cardboard is collected in all State owned facilities throughout the State Government complex. They are collected in dumpster type containers leased from a local waste removal contractor. In locations where these containers cannot be placed the Facility Management Division (FMD) collects this material and delivers it to a local recycler. Agencies in most leased locations are required to make other arrangements with their property manager, use a local drop off location, or transport the material to a local paper dealer.

Newspapers: A local newspaper company has collected old newspapers from many State Government facilities. In fiscal year 95-96 ~167 tons were collected in this program -- at no cost to the State. The old newspapers are transported to paper mills to be made into new newsprint. At many smaller State Agency locations employees volunteer to collect old newspapers and take them to local drop off recycling centers. During Calendar year 2001 collection service at many locations was curtailed by the collector as a result newspaper will be included as a material for collection.

Other materials: Recycled at a few locations, such as wooden pallets, used cooking grease, etc.

F. Telephone Books: During the annual Wake County telephone book drive in February and March of each year, containers are placed at several locations throughout the State Government complex. There are also containers provided throughout the County for the convenience of all Wake County residents and local businesses. In 1993, 37 tons of telephone books were collected in containers located in the downtown state government complex, which was a 27% increase from the 27 tons collected from the same locations in 1992. During the 94-95 fiscal year 40 tons were collected while 42 1/3 tons were collected during fiscal year 95-96. The Contractor will provide a container in each building to effectively dispose of telephone books, if the agency decides not to participate in the collection drive.

G. Attachments

Exhibits A – D reflect the building names/agency occupants, addresses, number of floors, loading docks and collection frequencies of State of North Carolina Government buildings participating in the recycle collection program for the Downtown Raleigh, Blue Ridge Road, Dorothea Dix/Chapanoke Road, Capital Boulevard/Barrett Drive Regions, respectively. An updated/current list of locations will be furnished to the successful contractor upon award.

A map of the downtown State Government Complex and the Parker-Lincoln Building are available on the North Carolina State Government's Web Site at www.enr.state.nc.us/files/capmap.htm for a map of the Dorothea Dix Campus, please contact Grant Braley at (919) 807-2469 or via e-mail at Grant.Braley@ncmail.net. The street addresses of many State Agencies is located on-line at www.doa.state.nc.us/msc/MSCNUMADD/streetindex.html

IV. DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR

The Contractor hereby agrees to work with the Contracting Agency and its designated Contract Administrator, in connection with carrying out and conducting all of the following duties and responsibilities during the term of this contract:

A. Materials to be Collected and Marketed

1. The Contractor will collect the following recyclables:
 - Mixed Office Papers (Blend Paper, Mixed Office Paper, Computer Print Out, Office Fiber Paper, Shredded Paper, etc.) Note: Some shredded paper may be in plastic bags or in barrels. Other paper may be stacked or in barrels or boxes.
 - Newspapers
 - Aluminum Cans
 - Clear, Green and Brown Glass Bottles
 - Plastic Bottles
 - Magazines/Glossy materials
 - Hardback Books
 - Telephone Books
2. The Contractor shall have, at a minimum, the capability to provide recycling collection services for 130 tons of recyclable material per month.
3. The Contractor shall have recycling market/end users for all recyclable items collected from State of North Carolina Government Offices participating in this program.
4. The Contractor shall collect, process, prepare and sell all specified recyclable materials to brokers or end-users, ensuring that the materials are actually recycled.
5. The Contractor shall provide a statement of assurance (i.e. Dependant on the option accepted by the Contracting Agency) indicating that all material collected as part of this contract is being recycled. The Contractor may be required to deliver collected recyclable items to a location determined by the State Surplus Property Officer.

6. The Contractor shall take ownership of all Recyclables removed by the Contractor from State of North Carolina Government Offices participating in this program.
7. The Contractor shall be solely responsible for any disposal costs associated with the collection of the Recyclables.

B. Containers

1. The Contractor shall be responsible for the purchase/acquisition, supply, distribution, maintenance, and replacement of all containers used to service Recyclables covered under this contract.
2. The Contractor shall have the capability to provide recycling containers, the quantity; size, design and location of which shall be subject to approval by the Contracting Agency. Containers for the interior of buildings listed within this contract shall have a capacity of no less than thirty (30) gallons and no more than ninety-five-95 gallons. All containers shall be of a uniform design, durable, rust resistant and preferably be wheeled. At a minimum, the quality of the recycling containers shall be equal to the recycling containers currently being used for Contracting Agency's recycling program.
3. The Contractor shall be responsible for picking up recyclable paper stored in boxes and placed by paper recycling containers by State employees.
4. The Contractor shall insure that all recycling containers are marked and or labeled.
5. The Contractor must use signs supplied by the Contracting Agency or Contractor designed signs as approved by the Contracting Agency. All Contractor designed and made signs, placards, emblems or brands affixed to recycling containers must conform to standards established by the Contracting Agency. Such standards shall include, but not be limited to, consideration with respect to size, lettering, color, display of logos, phone numbers, and general content. In addition, the Contractor shall place and maintain at a minimum, signage on all lids of the containers and signage on the body of the containers so as to be readily visible by the public.
6. All signs supplied by the Contracting Agency will be at Contracting Agency's expense. All signs supplied by the Contractor will be at the Contractor's expense.
7. All signage must include a depiction of the recycling logo, preferable the Contracting Agency's recycling logo.
8. The Contractor shall maintain an inventory of containers in reserve for use on an as needed basis by State of North Carolina Government Offices.
9. The Contracting Agency may at its discretion, install State of North Carolina Government owned recycling containers in place of the Contractor's containers.
10. At the request of the Contracting Agency, the Contractor shall cooperate with State of North Carolina Government Offices and remove its containers and place State of North Carolina Government owned containers as replacements.
11. The Contractor shall replace plastic liners it removes from containers when it collects aluminum cans, plastic bottles and glass bottles with plastic liners it provides.
12. The Contractor shall be responsible for keeping containers clean and for cleaning up any spills that may result from its collection activities.
13. The Contracting Agency will provide a plastic liner in each container when it is initially placed. Agencies will replace any liners they remove to store the aluminum cans before collection.
14. The Contractor shall place containers or relocate existing containers at state agency locations when requested by the Contracting Agency.
15. All containers broken or destroyed as a result of improper or careless handling by the Contractor or persons in his/her employ shall be replaced by the Contractor at his/her own expense.

16. The Downtown, Capital Boulevard/Barrett Drive, Dortha Dix Campus/Chapanoke Road Regions will need approximately 2,500-3,000 containers. The Blue Ridge Road Region will need approximately 400 containers.

C. Collection

1. The Contractor shall collect all recyclables from all designated locations on a regular and timely manner, frequently enough to ensure that they do not overflow the containers.
2. All collection of recyclable material shall be made between the hours of 7:30 a.m. and 8:00 p.m. The Contractor will collect by building, floor, and office (as applicable) the specified materials placed in designated recycling containers.
3. The Contractor shall collect aluminum cans from designated collection containers on the same collection schedule as it normally collects paper at the same location.
4. The Contractor shall have rights to collection of aluminum cans only in locations where state employees do not collect the cans; (see History above.)
5. The Contractor shall collect all recyclables at each location during each scheduled collection stop.
6. The Contractor shall report to the Contracting Agency within one week from award of the contract for the purpose of establishing scheduled routes for materials collection, establishing priorities for collection location and materials.
7. The Contractor shall report to the Contracting Agency whenever there is a need for planning and implementing any expansion to include additional Recycling Sites and/or Recyclable materials.
8. The Contractor shall provide updated schedules to the Contracting Agency every time there is an agreed upon change.
9. The Contractor shall maintain the established collection schedule making changes only as needed to increase efficiency without a decrease in quality of service.
10. The collection schedule may be adjusted with coordination and agreement between the Contractor and the Contract Administrator when the volume of recyclable paper falls below 500 pounds per month for three consecutive months from a location.
11. The Contractor shall provide additional collection services during periods of unusually heavy paper generation, including moves, file purges, and in-house shredding.
12. The Contractor shall receive all service requests (including Work Orders) by Fax Machine or Electronic Mail.

D. Equipment

1. Any tools, materials, and equipment required by the Contractor in the performance of this contract, such as trucks, hand trucks, containers, etc. will be provided by the Contractor.
2. Trucks used for the collection of Recyclables shall be equipped so that Recyclables will not escape therefrom. In addition, the name of the Contractor and his/her telephone number shall be painted on each side of the truck in letters of legible size.
3. All vehicles owned or used by the Contractor or agents in his/her employ must obtain and display appropriate Contracting Agency permits, and shall be operated pursuant to regulations and requirements established by the Contracting Agency and its Department. Parking permits are the responsibility of the Contractor and can be purchased and obtained by contacting the State Capitol Police at (919)-733-4646 or Parking at (919)-733-3855.

E. Contractor Personnel

1. All work shall be accomplished by competent, qualified personnel using equipment designed for this type of operation. All work shall be performed in a workmanlike manner and the Contractor shall be responsible for any and all damages to North Carolina State Government property caused by his/her personnel and or equipment.

2. All personnel shall be physically able to do their assigned work and shall be free of any communicable disease.
3. All personnel shall be capable employees thoroughly trained and qualified in the work assigned to them.
4. All personnel must observe all regulations in effect at the State agency. While on State property employees shall be subject to control of the State, but under no circumstances shall such person be deemed to be employees of the State. Contractor or his/her personnel shall not represent themselves as employees of the State.
5. The Contract Administrator may request the Contractor to transfer from the workcrew employees who are found to be incompetent, prone to excessive tardiness, absenteeism or theft.
6. All Contractor's employees shall be subject to security clearance as the Contract Administrator shall require.
7. The Contractor shall be responsible for all articles found by his/her employees in or near the premises and turned in at a designated place.
8. Each employee shall be supplied with an identification card, which shall contain, as a minimum, the employee's name and the name of the Contractor's firm. It is the Contractor's responsibility to ensure that all employees have a valid ID from all the appropriate State Agencies prior to enter buildings to collect recyclables as part of this program.
9. It is mandatory that all Contractor employees wear their ID badges at all times while servicing State of North Carolina Government Offices.

F. Reporting

1. Furnish to the Contract Administrator monthly reports, due by the tenth (10th) of each month, which include details about :
 - The amount by weight, in units of pounds and tons, of all recyclables by type collected from each location
 - A breakdown by paper grade of the total paper collected,
 - The amount of contaminants/residues or non-recyclable materials collected including descriptions of the materials and means of disposal used,
 - Revenues generated by all materials sold, listed by material and sale price, and
 - Documentation of all work orders completed in the prior month.
2. Meet once a month with the Contract Administrator and quarterly with the Contract Administrator and designated Recycle Coordinators/Monitors
3. The Contracting Agency may, on unannounced occasions, audit the collection, conveyance, and weighing procedures of the Contractor to assure that efficient operational practices are being maintained.

G. Education and Training

1. The Contractor shall assist the Contracting Agency in educating North Carolina State Government employees about proper recycling procedures.
2. The Contractor will designate one or more contact persons to answer questions from the State Agencies. The Contractor will work with representatives identified by the State to coordinate collections, resolve problems, and develop improvements to the program.
3. The Contractor shall adhere to the Recycling Policies and Procedures set forth by the Contracting Agency and will demonstrate said policies and procedures in performing this contract.

V. TERMS AND CONDITIONS

A. Contract Period

The term of this contract shall be for a **one (1) year** period beginning on or about **October 1, 2006** or date of award and ending **one year later**, unless otherwise terminated as provided herein.) The Contracting Agency shall have the option of extending the contract for **two (2) additional one-year terms**. The Contracting Agency shall give the Contractor written notice of its intent to renew no less than **90 days** prior to the expiration and if the Contracting Agency elects to renew, the terms of said renewal shall be specified in writing as part of the written notice. Contractor shall respond within **30 days** of this notice with any exceptions to changes to the original contract terms. The exceptions shall be negotiated between the Contracting Agency and the Contractor during the remaining **60 days** of the notice period. If there are no exceptions taken or, upon mutual agreement of the parties concerning renewal terms, the Contractor shall sign the renewal notice and send it back to the Contracting Agency. The total term of this contract shall not exceed **three (3) years**. All changes which effect costs to the Contracting Agency must be agreed to in writing and confirmed by change order.

B. Contracting Agency - Administrator

For the purpose of this contract, the NC Department of Administration, Facility Management Division hereinafter is referred to as the "Contracting Agency". The Contract Administrator is Department of Administration, Facility Management Division, Recycling Section and the contact person will be Jennifer Norton at (919) 733-3855.

C. Penalties for Unsatisfactory Service and Default

The State reserves the right to require a performance bond or other suitable performance guarantee from the successful Contractor, as provided by law, and without expense to the State. If required, the performance guarantee amount shall be an amount equal to the estimated annual cost of the contract.

Failure to satisfactorily perform the services required by the contract will be grounds for the Contracting Agency to declare the Contractor in default. Should the Contracting Agency determine that the Contractor is not satisfactorily providing services as outlined within this agreement, the Contractor may by written notice the Contractor, demand that the Contractor provide services(s) in question in a satisfactory manner. If the Contractor does not rectify the such failure within a twenty-four (24) hours after receipt of the notice from the Contracting Agency, the Contracting Agency may terminate whole or part of the contract in question.

In case of default by the Contractor, the Contracting Agency may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned through the default for the remaining period of the contract or twelve (12) months, whichever is less.

D. Cancellation of Contract

This contract may be canceled at any time by reason of unsatisfactory performance or other default of the Contractor upon thirty- (30) days prior written notice by the Contracting Agency. Either party may cancel the contract by giving sixty (60) days prior written notice. Such notice by the Contractor should in no way be construed as taking away the right of the Contracting Agency to cancel for unsatisfactory performance.

In the event the Contracting Agency terminates this contract in whole or part as provided herein, it may procure, in such a manner as it deems reasonable and appropriate, such services as required by this agreement and the Contractor shall be liable for any cost for such services. However, if this agreement is terminated in part, the Contractor shall be required to continue the performance of this agreement to the extent not terminated under the provisions of this clause, while remaining liable for any cost of services obtained by the Contracting Agency to cover services canceled due to unsatisfactory services from the Contractor under this agreement.

E. Building Service Added/Deleted

Any building added or deleted by the Owner from said proposal form will result in an equitable adjustment to the contract price. If added, the price will be negotiated by the parties. If a building is deleted, the price as then in effect on said individual building will be prorated over the remainder of

the terms of this agreement, and so subtracted from the contractual amount due under this agreement and revised purchase order will be generated to the vendor.

VI. THE PROCUREMENT PROCESS

A. Proposal Process

The following is a general description of the Two-Step RFP process by which a contractor will be selected to provide the required services.

1. Vendors who have registered on Purchase and Contract Division's Vendor Link NC, for this commodity, will receive electronic e-mail notification of this requirement/contracting opportunity.
2. A pre-proposal conference and deadline for written questions is set.
3. All proposals must be received by the issuing agency no later than the date and time specified on the cover sheet of this RFP.
4. All proposals will be submitted as two packets: one marked "Technical Proposal" and one marked "Cost Proposal." The Technical Qualification's packet will include information regarding the Offeror's experience and capabilities in meeting the contract requirements described in this RFP. The Cost and Service Proposal packet will include detailed information on the financial bid of the Offeror. For more detail on prescribed specific content of each proposal packet, see **below Section B –Required Proposal Content**.
6. The Contractor Data and Execution Page, contained in this RFP must be completed by the Offeror and submitted with the technical proposal.
7. At the date and time specified, proposals from each responding Offeror will be opened in the following sequence:
 - a. The "Technical" packet for each Offeror will be opened and the name of each Offeror announced publicly.
 - b. Proposal evaluators will then convene to assess each Offeror's technical qualifications. Offerors who meet or exceed the minimum technical qualifications will be announced.
 - c. For those Offerors meeting the technical qualifications, the packet marked "Cost Proposal" will be opened, the names of each Offeror read, and the proposed cost announced. The cost factors offered will be tabulated and become a matter of public record. Interested parties are cautioned, however, that these costs and their components are or may be subject to further evaluation, and therefore may not be an exact indicator of an Offeror's final standing
8. At their option the evaluators may request oral presentations or discussions with any or all Offerors for the purpose of clarification or to amplify the materials presented in any part of the proposal. However, Offerors are cautioned that the evaluators are not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available from the Offeror.
9. Offerors are cautioned that this is a Request for Proposals, not a request to contract, and the State reserves the unqualified right to reject any and all offers when such rejection is deemed to be in the best interest of the State.
10. All qualified Proposals will be evaluated and acceptance made on the Proposals that are judged by the Contracting Agency to constitute the best value offered for the purpose intended. Evaluation of proposals will be based on completeness, contractor's qualifications, experience, references, past performance, cost, and overall ability to perform the service required. The State reserves the right to contract with more than one Offeror to provide the services described herein.

B. Required Proposal Content

Qualified firms are encouraged to submit a proposal for performing the services described herein. All proposals must be submitted strictly in accordance with the requirements of the RFP. **Failure to include any required information in the proposal may disqualify a firm as a potential Contractor.** Proposals shall be prepared simply and succinctly providing a straightforward, concise description of the Contractor's abilities to satisfy the requirements of this Request. Emphasis shall be on completeness and clarity of content. The proposals shall be of sufficient detail to describe the following:

1. Technical Proposal

- a. The Contractor shall describe his/her overall experience and qualifications and/or credentials in providing a professional recyclable collection operation. The Contractor shall describe specific experience in each of the following contract requirements:
 - In-building pick-up of recyclable materials
 - Transportation of recyclable materials
 - Marketing of recyclable materials
 - Handling of each type of recyclable materials, including all paper types and all container types (glass, aluminum, and plastic)
- b. The Contractor shall furnish one (1) set of general plans and specifications setting forth the equipment, size of work crew, times of collection, routing and methods proposed for collecting, receiving, transporting, conveying, handling and marketing of the recyclables. In particular, the methods, apparatus and equipment used to eliminate and control nuisances that may arise during the process of collection and transportation of the recyclable materials shall also be shown and described in detail.
- c. The Contractor shall supply the methods and formulas used to determine poundage of each recyclable to be collected.
- d. The Contractor shall provide copies of insurance certificates with respect to each of the insurance policies to be maintained in compliance with the provisions of Item #18 under North Carolina General Contract Terms and Conditions.
- e. The Contractor shall list five (5) references, including point of contact, phone number and address, for contracts performed in the last five (5) years performing similar recycling collection.
- f. The authorized signature on the execution page indicates that the Offeror has attended the mandatory conference/site visit, can obtain certificates of insurance, all labor costs are included in the cost and that the Offeror has read and understands the conditions set forth in the proposal and agrees to them with no exceptions.

2. COST PROPOSAL BY REGION AND OPTION

Each Offeror shall submit a cost proposal in response to this Request for Proposal for the Region or Regions for consideration providing its cost to the Contracting Agency for all options listed below. The State reserves the right to accept the option, which is determined to be in its best interest.

- a. **OPTION I:** Cost to the Contracting Agency with the Contractor retaining 100% of the revenues realized from the sale of recyclable items collected. Contractor will determine the source of its sales to brokers/processors of recyclable items.
- b. **OPTION II:** Cost to the Contracting Agency with the Contractor returning 100% of the revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer and the Contract Administrator will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor location, within thirty (30) miles of the State Capitol Building, Raleigh, North Carolina.

VII. ADDITIONAL INFORMATION

- A. The following buildings, other than historic homes, do not have elevators and have multiple floors to be serviced. These buildings use thirty (30) and ninety-five (95) gallon containers which are located on the upper levels.
 - Elks Building: Two (2) floors
 - Cotton Classic: Two (2) floors
 - Construction Services/Lock Services/Lock Shop/Historic Sites: Two (2) floors
 - Highway Patrol/SBI Training Center: Two (2) floors
 - Highway Patrol/SBI Training Center Building #12: Three (3) floors.
- B. The historic houses use thirty (30) gallon containers and are located upstairs.
- C. One or all of the historic houses indicated Page 61 will be eventually sold which will take from approximately six (6) to eighteen (18) months to complete. The successful vendor will be notified of any deletion, reference Page 10, E, Building Service Added/Deleted.
- D. The Governor Morehead School (GMS) Campus was established in 1845 to educate students with visual impairments. The campus consists of seventeen (17) buildings. On the campus resides visually impaired children and adults, safety will be the utmost priority. Hardcover and softcover textbooks can be recycled on an as needed basis, approximately four (4) times per year. The John E. Ray Gymnasium and South Building have a total recyclable material amount of 40 pounds of per month. **Note: A map of the campus can be provided if requested. Please call Grant Braley at (919) 807-2469.**
- E. Actual Weights by Region & Category (Pounds/Month):

Dix Campus/Chapanoke		Capital Blvd./Barrett Dr.	
Aluminum Cans	1468	Mixed Paper	610743
Glass Bottles	135	Aluminum Cans	4827
Hardback Books	13802	Newspaper	3442
Mags/Glossy Material	74051	Mags/Glossy Material	6682
Mixed Paper	313529	Glass Bottles	450
Newspaper	4280	Plastic	3643
Plastic	672	Hardback Books	2108
Shredded	4225	Phone Books	750
		Shredded	25108
Total:	412,162	Total:	657,753

Downtown		Blue Ridge Road	
Mixed Paper	1777086	Mixed Paper	89892
Aluminum Cans	16732	Aluminum Cans	963
Newspaper	21359	Newspaper	2595
Mags/Glossy Material	29654	Mags/Glossy Material	7070
Glass Bottles	3410	Glass Bottles	432
Plastic	10401	Plastic	1516
Hardback Books	10523	Hardback Books	77
Phone Books	10997	Phone Books	250
Shredded	21580	Shredded	798
		Fiber	480
Total:	1,901,742	Total:	104,073

GMS Campus

Mixed Paper	1250
Aluminum Cans; Newspaper; Glass Bottles; & Plastic	360
Mags/Glossy Material & Hardback Books	1000
Total:	2,610

F. Pickups are made five (5) days per week.

**Office Recycling Collection Services
Proposal Submission**

Submitted By

Company: _____

Signature: _____

Title: _____

Federal ID#: _____

Date: _____

Contractor Data

Contractor's Name: _____

Contractor's Address: _____

Business Phone Number: _____ 24 Hr. Pager #: _____

Answering Service Local/Toll Free Number: _____

Facsimile (Fax) Number: _____

Social Security #: _____ Federal ID# (EIN): _____

NC Corporate Identification #: _____

Check One: Proprietorship _____ Partnership _____ Corporation/Inc. _____

Indicate if other than Large Business: (As defined under Historically Underutilized Definitions)

Woman Owned _____ Handicapped Owned _____ Disabled Owned _____

Small Business _____ Minority Owned _____

Date Firm Established _____ Service Experience (years) _____

Name of individual authorized to answer questions concerning the information contained herein:

Name _____ Telephone #: _____

Note: If changed, the contracting agency must be notified.

Is your Company HUB certified as a MWBE or HUB Firm? Yes _____ No _____

HISTORICALLY UNDERUTILIZED DEFINITIONS:

Woman Owned (51% owned and controlled by Women)

Handicapped Owned (51% owned & controlled by a physically handicapped person)

Disabled Owned (51% owned & controlled by a disabled person)

Small Business (Less than 100 Employees & yearly sales Less than \$500,000.00)

Minority Owned (At least 51% of which is owned and controlled by minority group member
Black, Asian, Hispanic, American Indian)

If yes, then list certifying agency: _____

References

Offeror must supply five (5) references of government agencies and/or private firms for which similar or related work has been performed during the past five (5) years. Offerors are cautioned to provide accurate reference information. References will be checked during evaluation period.

Agency or Firm Name: _____

Business Address: _____

Contact Person: _____

Phone Number: _____

Agency or Firm Name: _____

Business Address: _____

Contact Person: _____

Phone Number: _____

Agency or Firm Name: _____

Business Address: _____

Contact Person: _____

Phone Number: _____

Agency or Firm Name: _____

Business Address: _____

Contact Person: _____

Phone Number: _____

Agency or Firm Name: _____

Business Address: _____

Contact Person: _____

Phone Number: _____

Cost Proposal

Note: For the regions indicated below, all costs incurred to provide these services shall be factored into your cost proposal; no other charges will be allowed.

Downtown Raleigh Region - Option I:

(See Para. V.7.) Contractor retains revenue from sales, and determines sale point.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	888.543	\$ _____
Aluminum Cans	\$ _____	8.366	\$ _____
Newspapers	\$ _____	10.6795	\$ _____
Magazines/Glossy Materials	\$ _____	14.827	\$ _____
Glass Bottles	\$ _____	1.705	\$ _____
Plastic	\$ _____	5.2005	\$ _____
Hardback Books	\$ _____	5.2615	\$ _____
Telephone Books	\$ _____	5.4985	\$ _____
Shredded Material	\$ _____	10.79	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Downtown Raleigh Region - Option II:

(See Para. V.7.) Cost to the Contracting Agency with the Contractor returning all revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor, within thirty (30) miles of the State Capitol Building, Raleigh, NC.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	888.543	\$ _____
Aluminum Cans	\$ _____	8.366	\$ _____
Newspapers	\$ _____	10.6795	\$ _____
Magazines/Glossy Materials	\$ _____	14.827	\$ _____
Glass Bottles	\$ _____	1.705	\$ _____
Plastic	\$ _____	5.2005	\$ _____
Hardback Books	\$ _____	5.2615	\$ _____
Telephone Books	\$ _____	5.4985	\$ _____
Shredded Material	\$ _____	10.79	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Blue Ridge Road Region (Excluding State Historic Houses) – Option I:

(See Para. V.7.) Contractor retains revenue from sales, and determines sale point.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	41.661	\$ _____
Aluminum Cans	\$ _____	0.4505	\$ _____
Newspapers	\$ _____	1.1565	\$ _____
Magazines/Glossy Materials	\$ _____	2.972	\$ _____
Glass Bottles	\$ _____	0.211	\$ _____
Plastic	\$ _____	0.7335	\$ _____
Hardback Books	\$ _____	0.0385	\$ _____
Telephone Books	\$ _____	0.125	\$ _____
Shredded Material	\$ _____	0.39	\$ _____
Fiber	\$ _____	0.24	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Blue Ridge Road Region (Excluding State Historic Houses) – Option II:

(See Para. V.7.) Cost to the Contracting Agency with the Contractor returning all revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor, within thirty (30) miles of the State Capitol Building, Raleigh, NC.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	41.661	\$ _____
Aluminum Cans	\$ _____	0.4505	\$ _____
Newspapers	\$ _____	1.1565	\$ _____
Magazines/Glossy Materials	\$ _____	2.972	\$ _____
Glass Bottles	\$ _____	0.211	\$ _____
Plastic	\$ _____	0.7335	\$ _____
Hardback Books	\$ _____	0.0385	\$ _____
Telephone Books	\$ _____	0.125	\$ _____
Shredded Material	\$ _____	0.39	\$ _____
Fiber	\$ _____	0.24	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

State Historic Houses – Option I:

(See Para. V.7.) Contractor retains revenue from sales, and determines sale point.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

109 North St. (Phillips PIN)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	100	\$ _____
Mixed Office Paper	\$ _____	60	\$ _____
Newspaper	\$ _____	60	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

111E North (Howell)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

120 E Peace (Crabtree Commons)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	60	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

210 E Peace (Worth)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	360	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

214 E Peace (Gay)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	300	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

215 E Lane (Handy)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	20	\$ _____
Mixed Office Paper	\$ _____	360	\$ _____
Plastic	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

219 E North (Ashley)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	390	\$ _____
Shredded Paper	\$ _____	4	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

221 E Lane (Jenkins) *House vacated the week of July 10, 2006/ possibly not to be reopened*

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Mixed Office Paper	\$ _____	240	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

226 E North (Wilson) *House vacated the week of July 10, 2006/ possibly not to be reopened*

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Glass Bev	\$ _____	10	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	480	\$ _____
Newspaper	\$ _____	30	\$ _____
Plastic	\$ _____	12	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

310 N Blount (Hawkins-Hartness)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Magazines	\$ _____	150	\$ _____
Mixed Office Paper	\$ _____	480	\$ _____
Plastic	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

407 N Blount (Andrew-Duncan)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

412 N Wilmington (Farlow)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	300	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

422 N Blount (Lee)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	180	\$ _____
Plastic	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

417 N Blount (Coble-Helms)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	270	\$ _____
Newspaper	\$ _____	12	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

421 N Blount (Heart)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	120	\$ _____
Plastic	\$ _____	2	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

424 N Blount (Capehart-Crocker)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Mixed Office Paper	\$ _____	240	\$ _____
Plastic	\$ _____	2	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

501 N Blount (Cowper)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	26	\$ _____
Mixed Office Paper	\$ _____	120	\$ _____
Plastic	\$ _____	4	\$ _____
Shredded Paper	\$ _____	6	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

507 N Blount (Bailey Gallant)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	120	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

515 N Blount (Lewis Smith)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Mixed Office Paper	\$ _____	540	\$ _____
Plastic	\$ _____	5	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

526 N Wilmington (Merriman-Wynn)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	100	\$ _____
Mixed Office Paper	\$ _____	750	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

530 N Wilmington (Watson)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	100	\$ _____
Mixed Office Paper	\$ _____	750	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

532 N Wilmington (Jordan)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	60	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

540 N Blount (Russ Edwards)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Shredded Paper	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

407 N Person (Cambridge)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	300	\$ _____
Mixed Office Paper	\$ _____	360	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 05/2006. No amounts are guaranteed.****

State Historic Houses – Option II:

(See Para. V.7.) Cost to the Contracting Agency with the Contractor returning all revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor, within thirty (30) miles of the State Capitol Building, Raleigh, NC.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

109 North St. (Phillips PIN)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	100	\$ _____
Mixed Office Paper	\$ _____	60	\$ _____
Newspaper	\$ _____	60	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

111E North (Howell)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

120 E Peace (Crabtree Commons)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	60	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

210 E Peace (Worth)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	360	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

214 E Peace (Gay)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	300	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

215 E Lane (Handy)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	20	\$ _____
Mixed Office Paper	\$ _____	360	\$ _____
Plastic	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

219 E North (Ashley)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	390	\$ _____
Shredded Paper	\$ _____	4	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

221 E Lane (Jenkins) *House vacated the week of July 10, 2006/ possibly not to be reopened*

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Mixed Office Paper	\$ _____	240	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

226 E North (Wilson) *House vacated the week of July 10, 2006/ possibly not to be reopened*

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Glass Bev	\$ _____	10	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	480	\$ _____
Newspaper	\$ _____	30	\$ _____
Plastic	\$ _____	12	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

310 N Blount (Hawkins-Hartness)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Magazines	\$ _____	150	\$ _____
Mixed Office Paper	\$ _____	480	\$ _____
Plastic	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

407 N Blount (Andrew-Duncan)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

412 N Wilmington (Farlow)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	300	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

422 N Blount (Lee)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	180	\$ _____
Plastic	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

417 N Blount (Coble-Helms)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	8	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	270	\$ _____
Newspaper	\$ _____	12	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

421 N Blount (Heart)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	120	\$ _____
Plastic	\$ _____	2	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

424 N Blount (Capehart-Crocker)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Mixed Office Paper	\$ _____	240	\$ _____
Plastic	\$ _____	2	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

501 N Blount (Cowper)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	26	\$ _____
Mixed Office Paper	\$ _____	120	\$ _____
Plastic	\$ _____	4	\$ _____
Shredded Paper	\$ _____	6	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

507 N Blount (Bailey Gallant)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Mixed Office Paper	\$ _____	120	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

515 N Blount (Lewis Smith)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Mixed Office Paper	\$ _____	540	\$ _____
Plastic	\$ _____	5	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

526 N Wilmington (Merriman-Wynn)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	100	\$ _____
Mixed Office Paper	\$ _____	750	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

530 N Wilmington (Watson)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	100	\$ _____
Mixed Office Paper	\$ _____	750	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

532 N Wilmington (Jordan)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Bev Cans	\$ _____	2	\$ _____
Magazines	\$ _____	50	\$ _____
Mixed Office Paper	\$ _____	60	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

540 N Blount (Russ Edwards)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Shredded Paper	\$ _____	8	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

407 N Person (Cambridge)

Material/Item	Estimated Average Per Ton Price	Pounds Per Month	Estimated Monthly Price
Magazines	\$ _____	300	\$ _____
Mixed Office Paper	\$ _____	360	\$ _____
Newspaper	\$ _____	30	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 05/2006. No amounts are guaranteed.****

Dorthea Dix Campus/Chapanoke Road Region – Option I:

(See Para. V.7.) Contractor retains revenue from sales, and determines sale point.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	156.7645	\$ _____
Aluminum Cans	\$ _____	0.734	\$ _____
Newspapers	\$ _____	2.14	\$ _____
Mags/Glossy Materials	\$ _____	37.0255	\$ _____
Glass Bottles	\$ _____	0.0675	\$ _____
Plastic Bottles	\$ _____	0.336	\$ _____
Hardback Books	\$ _____	6.901	\$ _____
Shredded Materials	\$ _____	2.1125	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Dorthea Dix Campus/Chapanoke Road Region – Option II:

(See Para. V.7.) Cost to the Contracting Agency with the Contractor returning all revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor, within thirty (30) miles of the State Capitol Building, Raleigh, NC.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	21.487	\$ _____
Aluminum Cans	\$ _____	0.146	\$ _____
Newspapers	\$ _____	0.600	\$ _____
Magazines/Glossy Materials	\$ _____	0.562	\$ _____
Glass Bottles	\$ _____	0.127	\$ _____
Plastic Bottles	\$ _____	0.026	\$ _____
Hardback Books	\$ _____	0.016	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Capital Boulevard/Barrett Drive Region – Option I:

(See Para. V.7.) Contractor retains revenue from sales, and determines sale point.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	305.3715	\$ _____
Aluminum Cans	\$ _____	2.4135	\$ _____
Newspapers	\$ _____	1.721	\$ _____
Magazines/Glossy Materials	\$ _____	3.341	\$ _____
Glass Bottles	\$ _____	0.225	\$ _____
Plastic	\$ _____	1.8215	\$ _____
Hardback Books	\$ _____	1.054	\$ _____
Telephone Books	\$ _____	0.375	\$ _____
Shredded Material	\$ _____	12.554	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Capital Boulevard/Barrett Drive Region – Option II:

(See Para. V.7.) Cost to the Contracting Agency with the Contractor returning all revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor, within thirty (30) miles of the State Capitol Building, Raleigh, NC.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	305.3715	\$ _____
Aluminum Cans	\$ _____	2.4135	\$ _____
Newspapers	\$ _____	1.721	\$ _____
Magazines/Glossy Materials	\$ _____	3.341	\$ _____
Glass Bottles	\$ _____	0.225	\$ _____
Plastic	\$ _____	1.8215	\$ _____
Hardback Books	\$ _____	1.054	\$ _____
Telephone Books	\$ _____	0.375	\$ _____
Shredded Material	\$ _____	12.554	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts for 7/1/05-4/30/06. No amounts are guaranteed.****

Governor Morehead School Campus Region - Option I:

(See Para. V.7.) Contractor retains revenue from sales, and determines sale point.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	1.25	\$ _____
Aluminum Cans, Plastic, Newspapers, & Glass Bottles	\$ _____	0.36	\$ _____
Magazines/Glossy Materials & Hardback Books	\$ _____	1.00	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts. No amounts are guaranteed.****

Governor Morehead School Campus Region - Option II:

(See Para. V.7.) Cost to the Contracting Agency with the Contractor returning all revenues realized from the sale of recyclable items to the designated State Agency. The State Surplus Property Officer will determine the source of sales to brokers/processors of recyclable items. The Contractor will be required to deliver and off load all recyclable items collected to the designated broker/processor, within thirty (30) miles of the State Capitol Building, Raleigh, NC.

This cost is to be all-inclusive. Consider labor, transportation, insurance, equipment, overhead, profit, etc.

Material/Item	Estimated Average Per Ton Price	Tons Per Month	Estimated Monthly Price
All Office Paper	\$ _____	1.25	\$ _____
Aluminum Cans, Plastic, Newspapers, & Glass Bottles	\$ _____	0.36	\$ _____
Magazines/Glossy Materials & Hardback Books	\$ _____	1.00	\$ _____
Total Estimated Monthly Price (Add all estimated monthly prices)			\$ _____
Total Estimated Annual Contract Price (Total estimated monthly price X 12)			\$ _____
Per State owned container delivered and placed at the collection site (Minimum of 5 ea. Containers will be delivered when required)			\$ _____

Note: State owned containers will be picked up by the Contractor at 431 N. Salisbury St., Raleigh, NC and delivered to the collection site when required by the Contract Administrator.

****Estimated monthly amounts are based on collection amounts. No amounts are guaranteed.****

Execution of Proposal

By submitting this proposal, the potential contractor certifies the following:

- _____ This proposal is signed by an authorized representative of the firm.
- _____ Insurance certificates can be obtained as required within 15 calendar days after notice of award.
- _____ The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- _____ All labor costs, direct and indirect, have been determined and included in the proposed cost.
- _____ The Offeror has attended the mandatory conference/site visit and is aware of prevailing conditions associated with performing these services.
- _____ The Offeror can and will provide the specified performance bond or alternate performance guarantee.
- _____ The Offeror has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.

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**Therefore in compliance with the foregoing Request for Proposal, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this proposal is accepted within Ninety (90) days from the date of the opening, to furnish the services for the prices quoted within five(5) days of notification.**

**Contractor:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Federal ID #**

**By:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
(Signature)

\_\_\_\_\_ **Date:** \_\_\_\_\_  
(Typed or Printed Name)

~~~~~

Acceptance of Proposal **Date:** _____

Agency: NC Department of Administration **City, State:** Raleigh, North Carolina

By: _____ **Title:** _____
(Signature)

UNSIGNED PROPOSALS WILL NOT BE ACCEPTED

Where Service Contracts Will Be Performed

In accordance with NC General Statute 143-59.4 (Session Law 2005-169), this form is to be completed and submitted with the offeror's (technical) proposal/proposal.



Issuing Agency: North Carolina Department of Administration
Office of Fiscal Management - Purchasing Section
116 W. Jones Street, Room 2054
Raleigh, NC 27603-8003

Contact: Jennifer Norton, (919) 733-3855

Solicitation Title/Type of Services: Office Recycling Collection Services

Offeror: _____

City, State: _____

Location(s) from which services will be performed by the contractor:

<i>Service</i>	<i>City/Province/State</i>	<i>Country</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Location(s) from which services are anticipated to be performed outside the U.S. by the contractor:

<i>Service</i>	<i>City/Province/State</i>	<i>Country</i>
_____	_____	_____
_____	_____	_____

Location(s) from which services will be performed by subcontractor(s):

<i>Service</i>	<i>City/Province/State</i>	<i>Country</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Location(s) from which services are anticipated to be performed outside the US by the subcontractor(s):

<i>Service</i>	<i>City/Province/State</i>	<i>Country</i>
_____	_____	_____
_____	_____	_____

(Attach additional pages if necessary.)

GENERAL INFORMATION ON SUBMITTING PROPOSALS

1. **EXCEPTIONS:** All proposals are subject to the terms and conditions outlined herein. All responses shall be controlled by such terms and conditions and the submission of other terms and conditions, price lists, catalogs, and/or other documents as part of an offeror's response will be waived and have no effect either on this Request for Proposals or on any contract that may be awarded resulting from this solicitation. Offeror specifically agrees to the conditions set forth in the above paragraph by signature to the proposal.
2. **CERTIFICATION:** By executing the proposal, the signer certifies that this proposal is submitted competitively and without collusion (G.S. 143-54), that none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony.
3. **ORAL EXPLANATIONS:** The State shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.
4. **REFERENCE TO OTHER DATA:** Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.
5. **ELABORATE PROPOSALS:** Elaborate proposals in the form of brochures or other presentations beyond that necessary to present a complete and effective proposal are not desired.

In an effort to support the sustainability efforts of the State of North Carolina we solicit your cooperation in this effort.

It is desirable that all responses meet the following requirements:

- All copies are printed **double sided**.
 - All submittals and copies are printed on **recycled paper with a minimum post-consumer content of 30%** and indicate this information accordingly on the response.
 - Unless absolutely necessary, all proposals and copies should **minimize or eliminate use of non-recyclable or non re-usable materials** such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are acceptable.
 - Materials should be submitted in a format which allows for **easy removal and recycling** of paper materials.
6. **COST FOR PROPOSAL PREPARATION:** Any costs incurred by offerors in preparing or submitting offers are the offerors' sole responsibility; the State of North Carolina will not reimburse any offeror for any costs incurred prior to award.
 7. **TIME FOR ACCEPTANCE:** Each proposal shall state that it is a firm offer which may be accepted within a period of ninety (90) days. Although the contract is expected to be awarded prior to that time, the ninety (90) day period is requested to allow for unforeseen delays.
 8. **TITLES:** Titles and headings in this RFP and any subsequent contract are for convenience only and shall have no binding force or effect.
 9. **CONFIDENTIALITY OF PROPOSALS:** In submitting its proposal the offeror agrees not to discuss or otherwise reveal the contents of the proposal to any source outside of the using or issuing agency, government or private, until after the award of the contract. Offerors not in compliance with this provision may be disqualified, at the option of the State, from contract award. Only discussions authorized by the issuing agency are exempt from this provision.
 10. **RIGHT TO SUBMITTED MATERIAL:** All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the offerors shall become the property of the State when received.
 11. **OFFEROR'S REPRESENTATIVE:** Each offeror shall submit with its proposal the name, address, and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
 12. **SUBCONTRACTING:** Offerors may propose to subcontract portions of the work provided that their proposals clearly indicate what work they plan to subcontract and to whom and that all information required about the prime contractor is also included for each proposed subcontractor.

13. **PROPRIETARY INFORMATION:** Trade secrets or similar proprietary data which the offeror does not wish disclosed to other than personnel involved in the evaluation or contract administration will be kept confidential to the extent permitted by NCAC T01:05B.1501 and G.S. 132-1.3 if identified as follows: Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL". Any section of the proposal which is to remain confidential shall also be so marked in boldface on the title page of that section. Cost information may not be deemed confidential. In spite of what is labeled as confidential, the determination as to whether or not it is shall be determined by North Carolina law.
14. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150, the State invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.
15. **PROTEST PROCEDURES:** When an offeror wants to protest a contract awarded by the Secretary of Administration or by an agency over \$25,000 resulting from this solicitation, they must submit a written request to the State Purchasing Officer at Purchase and Contract, 1305 Mail Service Center, Raleigh, NC 27699-1305. This request must be received in the Division of Purchase and Contract within thirty (30) consecutive calendar days from the date of the contract award. When an offeror wants to protest a contract awarded by an agency or university resulting from this solicitation that is over \$10,000 but less than \$25,000 for any agency, or any contract awarded by a university, they must submit a written request to the issuing procurement officer at the address of the issuing agency. This request must be received in that office within thirty (30) consecutive calendar days from the date of the contract award. Protest letters must contain specific reasons and any supporting documentation for the protest. Note: Contract award notices are sent only to those actually awarded contracts, and not to every person or firm responding to this solicitation. Contract status and Award notices are posted on the Internet at <http://www.state.nc.us/pandc/>. All protests will be handled pursuant to the North Carolina Administrative Code, Title 1, Department of Administration, Chapter 5, Purchase and Contract, Section 5B.1519. (See Protest Information at <http://www.doa.state.nc.us/PandC/protests.pdf> for more information.)
16. **TABULATIONS:** The Division has implemented an Interactive Purchasing System (IPS) that allows the public to retrieve proposal tabulations electronically from our Internet web site: <http://www.state.nc.us/pandc/>. Click on the IPS PROPOSALS icon, click on Search for Proposal, enter the RFP number, and then search. Tabulations will normally be available at this web site not later than one working day after opening. Lengthy tabulations may not be available on the Internet, and requests for these verbally or in writing cannot be honored.
17. **VENDOR REGISTRATION AND SOLICITATION NOTIFICATION SYSTEM:** Vendor Link NC allows vendors to electronically register free with the State to receive electronic notification of current procurement opportunities for goods and services available on the Interactive Purchasing System. Online registration and other purchasing information are available on our Internet web site: <http://www.state.nc.us/pandc/>.
18. **RECIPROCAL PREFERENCE:** G.S. 143-59 establishes a reciprocal preference law to discourage other states from applying in-state preferences against North Carolina's resident offerors. The "Principal Place of Business" is defined as the principal place from which the trade or business of the offeror is directed or managed.

**NORTH CAROLINA GENERAL CONTRACT TERMS AND CONDITIONS
(Contractual and Consultant Services)**

NOTE: For "Agency", substitute "Department", "University", etc., as applicable.

1. **GOVERNING LAW:** This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.
2. **SITUS:** The place of this contract, its situs and forum, shall be North Carolina , where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined
3. **INDEPENDENT CONTRACTOR:** The Contractor shall be considered to be an independent contractor and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with the Agency.
4. **KEY PERSONNEL:** The Contractor shall not substitute key personnel assigned to the performance of this contract without prior written approval by the Agency's Contract Administrator. The individuals designated as key personnel for purposes of this contract are those specified in the Contractor's proposal.
5. **SUBCONTRACTING:** Work proposed to be performed under this contract by the Contractor or its employees shall not be subcontracted without prior written approval of the Agency's Contract Administrator. Acceptance of an offeror's proposal shall include any subcontractor(s) specified therein.
6. **PERFORMANCE AND DEFAULT:** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner the obligations under this agreement, the Agency shall thereupon have the right to terminate this contract by giving written notice to the Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this contract prepared by the Contractor shall, at the option of the Agency, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials. Notwithstanding, the Contractor shall not be relieved of liability to the Agency for damages sustained by the Agency by virtue of any breach of this agreement, and the Agency may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the Agency from such breach can be determined.

In case of default by the Contractor, the State may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The State reserves the right to require performance bond or other acceptable alternative guarantees from successful offeror without expense to the State.

In addition, in the event of default by the Contractor under this contract, the State may immediately cease doing business with the Contractor, immediately terminate for cause all existing contracts the State has with the Contractor, and de-bar the Contractor from doing future business with the State.

Upon the Contractor filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Contractor, the State may immediately terminate, for cause, this contract and all other existing contracts the Contractor has with the State, and de-bar the Contractor from doing future business.

Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

7. **TERMINATION:** The Agency may terminate this agreement at any time by *thirty (30) days* notice in writing from the Agency to the Contractor. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the Agency, become its property. If the contract is terminated by the Agency as provided herein, the Contractor shall be paid for services satisfactorily completed, less payment or compensation previously made.
8. **AVAILABILITY OF FUNDS:** Any and all payments to the Contractor are dependent upon and subject to the availability of funds to the Agency for the purpose set forth in this agreement.
9. **CONFIDENTIALITY:** Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the Agency.

10. **CARE OF PROPERTY:** The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished it for use in connection with the performance of this contract or purchased by it for this contract and will reimburse the State for loss of damage of such property.
11. **COPYRIGHT:** No deliverable items produced in whole or in part under this agreement shall be the subject of an application for copyright by or on behalf of the Contractor.
12. **ACCESS TO PERSONS AND RECORDS:** The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7. The Contractor shall retain all records for a period of three years following completion of the contract.
13. **ASSIGNMENT:** No assignment of the Contractor's obligations nor the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the State may:
 - a. Forward the contractor's payment check(s) directly to any person or entity designated by the Contractor, or
 - b. Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).

In no event shall such approval and action obligate the State to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.

14. **COMPLIANCE WITH LAWS:** The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.
15. **AFFIRMATIVE ACTION:** The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.
16. **INSURANCE:** During the term of the contract, the contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the contractor shall provide and maintain the following coverage and limits:
 - a. Worker's Compensation - The contractor shall provide and maintain Worker's Compensation Insurance, as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$150,000.00, covering all of Contractor's employees who are engaged in any work under the contract. If any work is subcontracted, the contractor shall require the subcontractor to provide the same coverage for any of its employees engaged in any work under the contract.
 - b. Commercial General Liability - General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$500,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability).
 - c. Automobile - Automobile Liability Insurance, to include liability coverage, covering all owned, hired and non-owned vehicles, used in connection with the contract. The minimum combined single limit shall be \$150,000.00 bodily injury and property damage; \$150,000.00 uninsured/under insured motorist; and \$1,000.00 medical payment.

Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of this contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The contractor shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the contractor shall not be interpreted as limiting the contractor's liability and obligations under the contract.

17. **ADVERTISING:** The offeror shall not use the award of a contract as part of any news release or commercial advertising.

18. **ENTIRE AGREEMENT:** This contract and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral or written statements or agreements. This Request for Proposals, any addenda thereto, and the offeror's proposal are incorporated herein by reference as though set forth verbatim.

All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

19. **AMENDMENTS:** This contract may be amended only by written amendments duly executed by the Agency and the Contractor. The NC Division of Purchase and Contract shall give prior approval to any amendment to a contract awarded through that office.
20. **TAXES:** G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors if the vendor or its affiliates meet one of the conditions of G. S. 105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchasers in North Carolina. Conditions under G. S. 105-164.8(b) include: (1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the vendor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the proposal document the vendor certifies that it and all of its affiliates, (if it has affiliates); collect(s) the appropriate taxes.
21. **YEAR 2000 COMPLIANCE/WARRANTY:** Vendor shall ensure the product(s) and service(s) furnished pursuant to this agreement ("product" shall include, without limitation, any piece of equipment, hardware, firmware, middleware, custom or commercial software, or internal components, subroutines, and interfaces therein) which perform any date and/or time data recognition function, calculation, or sequencing, will support a four digit year format, and will provide accurate date/time data and leap year calculations on and after December 31, 1999, at the same level of functionality for which originally acquired without additional cost to the user. This warranty shall survive termination or expiration of the agreement.
22. **GENERAL INDEMNITY:** The contractor shall hold and save the State, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the contractor in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the contractor provided that the contractor is notified in writing within 30 days that the State has knowledge of such claims. The contractor represents and warrants that it shall make no claim of any kind or nature against the State's agents who are involved in the delivery or processing of contractor goods to the State. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.
23. **OUTSOURCING:** Any vendor or subcontractor providing call or contact center services to the State of North Carolina shall disclose to inbound callers the location from which the call or contact center services are being provided.

If, after award of a contract, the contractor wishes to outsource any portion of the work to a location outside the United States, prior written approval must be obtained from the State agency responsible for the contract.

Vendor must give notice to the using agency of any relocation of the vendor, employees of the vendor, subcontractors of the vendor, or other persons performing services under a state contract outside of the United States.

Exhibit A- Downtown Raleigh Region

Building Name/Agency Occupant	Address	No. of floors	Loading Dock	Collection Frequency
Administration Building	116 W. Jones Street	7	Yes	Weekly
Agriculture Building	1 W. Edenton Street	6	No	Weekly
Albemarle Building	325 N. Salisbury Street	12	Yes	Weekly
Archdale Building	512 N. Salisbury Street	16	Yes	Weekly
Archives -State Library	109 E. Jones Street	9	Yes	Every Two Weeks
Bath Building	306 N. Wilmington Street	6	Yes	Every Two Weeks
BTI Center		2	No	Monthly
Caswell Building	200 W. Jones Street	5	Yes	Every Two Weeks
Cooper Building	225 N. McDowell Street	6	No	Every Two Weeks
Dobbs Building	430 N. Salisbury Street	6	Yes	Weekly
Elks Building		2	No	Monthly
Facility Management Building	431 N. Salisbury Street	2	Yes	Monthly
Justice Building	2 E. Morgan Street	6	No	Every Two Weeks
Labor Building	4 W. Edenton Street	5	Yes	Every Two Weeks
Museum of History	1 E. Edenton Street	-	Yes	Every Two Weeks
Museum of Science	102 N. Salisbury Street	-	Yes	Weekly
New Education Building	301 N. Wilmington Street	3	Yes	Weekly
Old Education Building	114 W. Edenton Street	2	No	Weekly
Old Revenue Building	2 S. Salisbury Street	1	No	Weekly
Old State Records Center	120 W. Lane Street	-	No	Every Two Weeks
Old YMCA	217 W. Jones Street	4	No	Monthly
Olivia Rainey Library	104 Fayetteville Street	-	No	Every Two Weeks
Personnel Training Cntr. Building	101 W. Peace Street	-	Yes	Monthly
Phillips Building	109 E. North Street	-	No	Monthly
Revenue Building	501 N. Wilmington Street	-	Yes	Weekly
State Capitol Building	Capitol Square	2	No	Monthly
State Capitol Police HQ	417 N. Salisbury Street	1	Yes	Monthly
Thompson Building	122 N. McDowell Street	4	No	Every Two Weeks
Transportation Building	11 S. Wilmington Street	7	Yes	Weekly
Small Business Technology Center	5 W. Hargett Street Ste. 600	1	No	Monthly
Old CP&L Building	205 W. Cabarrus Street	2	-	Every Two Weeks
Employment Security Commission	700 Wade Avenue	5	Yes	Weekly
NC DHHS	1330 St. Mary's Street	4	No	Weekly
NC DHHS	616 Oberlin Road	-	Yes	Every Two Weeks
Multi-Agency	436 N. Harrington Avenue	1	-	Every Two Weeks
NC DOT	441 N. Harrington Avenue	1	-	Every Two Weeks
Meredith Building	1307 Glenwood Avenue	3	-	Weekly
NC DOI	401 Glenwood Avenue	3	-	Weekly
Multi-Agency	506 N. Harrington Avenue	1	-	Every Two Weeks
Central Prison/NC DOC	1300 Western Blvd.	-	-	Monthly
NC DOC	831 W. Morgan Street	1	-	Every Two Weeks
Multi-Agency	909 Capability Drive		-	
NC DOC	1001 Mountford Avenue	1	-	Weekly
Governor Morehead School	301 Ashe Avenue	-	-	Monthly
Bryan Building	2113 Cameron Street	1	-	Monthly
NC Commissioner of Banks	316 W. Edenton Street	2	-	Monthly
NC DOI	401 Boylan Avenue	2	-	Every Two Weeks

"-" Information not available

Exhibit B-Blue Ridge Road Region

Building Name/Agency Occupant	Address	No. of floors	Loading Dock	Collection Frequency
NC State Fair	1025 Blue Ridge Road	1	No	Monthly
NC DOT	1300 Blue Ridge Road	-	-	Monthly
NC DOT	1301 Blue Ridge Road	-	-	Monthly
Multi-Agency	1801 Blue Ridge Road	-	-	Monthly
NC DOT	1830 Blue Ridge Road	-	-	Monthly
NC DOT	1831 Blue Ridge Road	-	-	Monthly
NC DOC	1900 Blue Ridge Road	-	-	Every Two Weeks
Multi-Agency	1915 Blue Ridge Road	-	-	Every Two Weeks
Multi-Agency	2101 Blue Ridge Road	-	-	Every Two Weeks
Multi-Agency	2109 Blue Ridge Road	-	-	Every Two Weeks
NC Museum of Art	2110 Blue Ridge Road -Art Museum	-	-	Every Two Weeks
NC DOT	4005 District Drive	-	-	Monthly
Multi-Agency	4007 District Drive	-	-	Monthly
Multi-Agency	4008 District Drive	-	-	Monthly
Multi-Agency	4009 District Drive	-	-	Monthly
NC DOC	2211 Schieffelin Road	-	-	Monthly
NC DOT	2580 Trenton Road	-	-	Monthly
NC DOT	2590 Trenton Road	-	-	Monthly
Multi-Agency	3905 Reedy Creek Road	-	-	Monthly
Multi-Agency	4000 Reedy Creek Road	-	-	Monthly
Multi-Agency	4100 Reedy Creek Road	-	-	Monthly
Geological Survey/DENR	4110A Reedy Creek Road	-	-	Monthly
Wildlife Resources/DENR	4110B Reedy Creek Road	-	-	Monthly
Multi-Agency	4300 Reedy Creek Road	-	-	Monthly
Multi-Agency	4301 Reedy Creek Road	-	-	Monthly
Water Quality Lab	4401 Reedy Creek Road	-	-	Monthly
Air Quality Lab	4403 Reedy Creek Road	-	-	Monthly
Chemistry Lab	4405 Reedy Creek Road	-	-	Monthly
NC DOT	4809 Beryl Road	-	-	Every Two Weeks
NC DOT	5105 Beryl Road	-	-	Every Two Weeks
NCDHHS	5520 McNeely Drive	-	-	Every Two Weeks
Koger Center/NC DOT	5540 Centerview Rd.	-	-	Every Two Weeks
NC DOT	6700 Aviation Parkway	-	-	Monthly
NC DOT	6701 Aviation Parkway	-	-	Monthly
NC State Surplus	6501 Chapel Hill Rd	-	Yes	Monthly

"-" Information not available

Exhibit B (Continued) - Blue Ridge Road Region

The twenty-seven (27) houses listed are a part of the Blue Ridge Road Region and are not equipped with elevators.

House Name	Address	Floors
Farlow House	412 N. Wilmington St.	2 Floors
Merrimon-Wynne	526 N. Wilmington St.	2 Floors
Watson House	530 N. Wilmington St.	2 Floors
Jordan House	532 N. Wilmington St.	3 Floors
DMV Enforcement	120 E. Peace St.	1 Floor
Russ-Edwards	540 N. Blount St.	2 Floors
Cambridge House	407 N. Person St.	2 Floors
Coble-Helms	417 N. Blount St.	2 Floors
Worth House	210 E. Peace St.	2 Floors
Jenkins House	221 E. Lane St.	2 Floors
Handy House	215 E. Lane St.	2 Floors
Baily Tucker	213 E. Lane St.	2 Floors
Howell House	111 E. North St.	2 Floors, Unused Basement
Heart House	421 N. Blount St.	2 Floors
Wilson House	229 Polk St.	3 Floors
Gay House	214 E. Peace St.	2 Floors
Lewis Smith	515 N. Blount St.	2 Floors, Basement
Bailey Gallent	507 N. Blount St.	1 Floor
Cowper House	501 N. Blount St.	2 Floors
Capehart House	424 N. Blount St.	2 Floors, Basement
Lee House	422 N. Blount St.	2 Floors
Andrews Duncan	407 N. Blount St.	2 Floors
Capital Center	301 N. Blount St.	2 floors, Basement
Ashley House	219 E. North St.	2 Floors
Phillips (PIN)	109 North St.	1 Floor
Hawkins-Hartness	310 N. Blount St.	2 Floors, Basement
McGee	411 N. Blount St.	1 Floor, Basement

Exhibit C- Dorothea Dix Campus/Chapanoke Road Region

Building Name/Agency Occupant	Address	No. of floors	Loading Dock	Collection Frequency
Adams Building	Blair Drive	-	-	Weekly
Anderson Building	Palmer Drive	-	-	Weekly
Ashby Building	Biggs Drive	-	-	Monthly
Broughton Building	Dix Campus	-	-	Monthly
Brown Building	Biggs Drive	-	-	Monthly
Cherry Building	Barbour Drive	-	-	Monthly
Clark Building	Dix Campus	-	-	Monthly
Council Building	Dix Campus	-	-	Every Two Weeks
Dobbin Building	Dix Campus	-	-	Every Two Weeks
Edgerton Building	Dix Campus	-	-	Monthly
Engineering Building	Dix Campus	-	-	Monthly
Harvey Building	Dix Campus	-	-	Monthly
Haywood Building	Dix Campus	-	-	Every Two Weeks
Hoey Building	Dix Campus	-	-	Every Two Weeks
Kirby Building	Dix Campus	-	-	Every Two Weeks
Lineberger Building	Umstead Drive	-	-	Monthly
McBryde Building	Dix Campus	-	-	Monthly
Personnel	701 Palmer Drive	-	-	Monthly
Patients	703 Palmer Drive	-	-	Monthly
GACPD	1003 Richardson	-	-	Monthly
GACPD	1010 Richardson	-	-	Monthly
OFYP	Scott Building	-	-	Monthly
Controller's Office	Spruill Annex	-	-	Every Two Weeks
Taylor Building	Dix Campus	-	-	Monthly
Williams Building	Dix Campus	-	-	Monthly
Federal Surplus Property	1950 Garner Rd	-	Yes	Monthly
Veterans Affairs-District Office	1259 Aversboro Rd	-	No	Monthly
SBI Building	121 Tryon Road	-	Yes	Weekly
DOT	309 Chapanoke Road	-	No	Monthly
Multi-Agency	313 Chapanoke Road	-	No	Every Two Weeks
Multi-Agency	319 Chapanoke Road	-	No	Every Two Weeks
Multi-Agency	322 Chapanoke Road	-	No	Every Two Weeks
Highway Patrol	3318 Garner Road	-	No	Every Two Weeks
Multi-Agency	3320 Garner Road	-	No	Every Two Weeks
ABC Warehouse	3322 Garner Road	1	Yes	Every Two Weeks
DMV Headquarters	1100 New Bern Avenue	5	Yes	Weekly
NC DOT	1425 Rock Quarry Rd	1	No	Weekly
NC DOT	1429 Rock Quarry Rd	1	No	Weekly
Women's Prison	1034 Bragg Blvd.	1	No	Every Two Weeks
Employment Security Commission	3351 Carl Sandburg	1	No	Every Two Weeks
Wake Correctional	1000 Rock Quarry Road	1	No	Every Two Weeks

"-" Information not available

Exhibit D- Capital Boulevard/Barrett Drive Region

Building Name/Agency Occupant	Address	No. of floors	Loading Dock	Collection Frequency
Multi-Agency	1811 Capital Blvd.	-	-	Monthly
Multi-Agency	1815 Capital Blvd.	-	-	Monthly
DHHS Forms & Supplies Warehouse	2226A Capital Blvd.	1	Yes	On-Call
Energy Office/ Emergency Management	1830 A & B Tillery Place	1	No	Every Two Weeks
NC DOC	2000 Yonkers Road	1	Yes	Weekly
NC AOC	2020 Yonkers Road	2	No	Every Two Weeks
NC DOT/DOC	2321 Crabtree Blvd. Suite #250	-	No	Every Two Weeks
NC DENR	2417 Crabtree Blvd.	-	No	Every Two Weeks
Parker-Lincoln Building	2728 Capital Blvd.	2	Yes	Weekly/Biweekly
NC DHHS	3301 Terminal Drive	1	Yes	Weekly/Biweekly
Multi-Agency	6081 Capital Blvd.	-	No	
DOT-Railroad Division	860 Capital Blvd.	-	No	Monthly
DOT Century Center A	1000 Birch Ridge Road	-	Yes	Weekly/Biweekly
DOT Century Center B	1020 Birch Ridge Road	-	Yes	Weekly/Biweekly
NC DOC	2412 Crabtree Blvd.	-	No	Every Two Weeks
NC DOC	2413 Crabtree Blvd.	-	No	Every Two Weeks
NC DOC	825 New Hope Church Road	-	No	Monthly
NC DOT	405 Rogers View Court # 107	-	No	Monthly
NC DHHS Warehouse	3319 Hobby Court	1	Yes	On-Call
NC Cemetery Commission	1100 Navaho Drive	1	-	Monthly
NC Commerce	1110 Navaho Drive, #106	1	-	Monthly
NC AYS	Benson Drive	1	-	Monthly
NC Real Estate Commission	1313 Navaho Drive	2	-	Monthly
NC DOC	1200 Front Street	1	-	Monthly
Multi-Agency	1201 Front Street	1	-	Monthly
Multi-Agency	1203 Front Street	1	-	Monthly
Multi-Agency	2809 Industrial Drive	1	-	Monthly
Multi-Agency	1006 Industrial Drive		-	Monthly
NC Housing	3508 Bush Street	1	-	Every Two Weeks
Multi-Agency	3512 Bush Street	1	-	Every Two Weeks
ITS	3700 Wake Forest Rd -SIPS		-	Weekly
Raleigh Regional Office/DENR	3800 Barrett Rd.	4	-	Every Two Weeks
Radiation Protection/DENR	3825 Barrett Rd.	4	-	Monthly
NC DHHS	3900 Barrett Rd.	-	-	Every Two Weeks
Year 2000 Project Team	3900 Wake Forest Road	1	-	Every Two Weeks
State Health Benefits Office	4509 Creedmoor Road	1	-	Weekly
NC DOT/DHHS	3509 Haworth Drive	-	-	Every Two Weeks

"-" Information not available

Exhibit E – Governor Morehead Campus Region

House Name	Address	Collection Frequency
Administration Building	301 Ashe Avenue	Bi-Monthly
Lineberry Hall	303 Ashe Avenue	Bi-Monthly
Simpson Building	319 Ashe Avenue	Bi-Monthly
Crockett-Peeler Building	305 Ashe Avenue	Bi-Monthly
Haywood Building	315 Ashe Avenue	Bi-Monthly
Cole Building	307 Ashe Avenue	Bi-Monthly
Fisher Building	309 Ashe Avenue	Bi-Monthly
Cooke Building	311 Ashe Avenue	Bi-Monthly
Cox Dormitory	325 Ashe Avenue	Bi-Monthly
Milsap Dormitory	327 Ashe Avenue	Bi-Monthly
Cathey Building	333 Ashe Avenue	Bi-Monthly
Penland Building	335 Ashe Avenue	Bi-Monthly
Weathers Hill Dining Hall	329 Ashe Avenue	Bi-Monthly
John E. Ray Gymnasium	317 Ashe Avenue	Bi-Monthly
Building IV	313 Ashe Avenue	Bi-Monthly
Currin Building	331 Ashe Avenue	Bi-Monthly
South Building	1508 Western Blvd	Bi-Monthly